

Booking Form
Group name: Orchard Systems Conference
Reference No: 2525773

ACCOMMODATION FORM:

19th to 24th Jan 2025

HOTEL BOOKINGS AT THE SCENIC HOTEL TE PANIA
45 Marine Parade, Napier

FULL NAME: (Title & Initials) _____

TOWN/CITY: _____ MOBILE: _____

E-MAIL: _____

ARRIVAL DATE: _____

DEPARTURE DATE: _____

NUMBER OF GUESTS OCCUPYING THE ROOM: _____

ROOM PREFERENCE: (Please Circle)

- TWIN (2 double beds)
- DOUBLE

ROOM RATES (Superior): \$310.00 incl GST, per room, per night – ROOM ONLY

Check-in time is no earlier than 2.00pm

Send completed form to: tepania@scenichotels.co.nz

**PLEASE CALL TO PROVIDE CREDIT CARD DETAILS TO GUARANTEE THE BOOKING AFTER
YOU HAVE RECEIVED CONFIRMATION EMAIL
Ph. 06 833 7733**

Bookings with no credit card details are not guaranteed

(the credit card details provided are only to secure the booking; the credit card will not be charged)

Conference Accommodation Conditions:

- Accounts settled at the hotel by credit card will incur a 1.5% credit card surcharge.
- Cancellation policy: if you wish to cancel your reservation, please notify the hotel at least 7 days prior to the date of arrival. Cancellation fees may apply.
- Any guest who fails to check-in and has not advised us of a cancellation, will be subject to 1 night's accommodation charge.
- More than 2 adults in a room will incur an extra \$35.00 incl GST charge per adult per night.
- Check in time is no earlier than 2.00 pm & check out time is 10.00 am.
- All bookings are subject to availability.
- Pre and post accommodation is subject to availability at conference rate.
- A credit card will be required on check in for incidental charges
-

HOTEL USE ONLY:

Confirmed by: _____

Date: _____

Reference Number: _____